

**STEP UP TO A PSE OFFICE**  
**By**  
**Michele Gerty**  
**Nominating Committee**

We need interested and motivated members to run for positions on the PSE Board of Directors. The only requirement is that a candidate be employed and current in the payment of their dues. You may fill out yourself or nominate another member.

This year, elections will be held for president and secretary as well as for zone directors in even-numbered zones: 2, 4, 6, 8, 10 and 12. Both the president and secretary are eligible to serve a second and final term. There are no term limits for zone directors. All incumbents have indicated that they will run again, except for Zone 4 Director, Anita Wellenbrock, who is retiring.

**DESCRIPTION OF DUTIES:**

**PRESIDENT:** Presides over all meetings of PSE, serves as the chairperson of the Board of Directors. Works with the executive board to develop meeting agendas, identify member needs and concerns, formulate strategies and plans for presentation to the full board, and establish performance goals for the Board of Directors. Appoints all committee and subcommittee chairs and all other positions as provided in the bylaws. Works with the executive director to achieve the mission, vision, goals, and objectives of the organization. Is the official spokesperson for PSE. Keeps the Board of Directors and membership fully informed of the general state of the organization. Arranges the order of business for the annual convention.

**SECRETARY:** Ensures that the minutes of executive board meetings, Board of Director's meetings, and the annual convention are duly recorded and distributed within the timelines provided in the bylaws.

**ZONE DIRECTOR:** Represents the interests of their zone members and coordinates and facilitates PSE activities in their zone. Holds at least two meetings per year of the zone council (chapter presidents). Also, serves on the Board of Directors which is responsible for governing PSE, setting policy and organizational goals, adopting positions, ensuring audits, and setting the annual budget. Attends board meetings and required training.

All candidates need to fill out an Intent to Run for Office Form (under Where's that Form on our website) and send it in with the following:

- (1) Statement not to exceed 250 words with qualifications and reasons why you are running for the position.  
(Please email statement to [bholst@pseofwa.org](mailto:bholst@pseofwa.org))
- (2) 3 X 5 glossy color headshot (prefer high resolution jpeg file)
- (3) Notarized statement affirming no funds derived from dues, assessments, or your employer will be or have been used to promote your candidacy.

**DEADLINES:**

The nominating committee recommends you file early so members have an opportunity to learn about you and about your views prior to election. To be included in the PSE newspaper and convention brochure, nomination forms must be received by the final publication deadlines:

- May 1** - for publication in June newspaper  
**June 1** - for publication in July newspaper  
**June 15** - for publication in the convention booklet

Mail photo, statements, candidate form and notarized statement to:

PSE State Office  
Attention: Nominating Committee  
P. O. Box 798  
Auburn, WA 98071-0798