

## **Public School Employees of Washington/SEIU Local 1948**

### **Executive Board Meeting Minutes December 10, 2007**

#### **Call to Order**

President Dockins called the meeting to order at 9:30 am. Present – President George Dockins, Vice President Judi Owens, Secretary Denise Busbin, Treasurer Rosemary Trowbridge, Executive Director Randy Dorn and Executive Assistant Barbara Holst.

#### **JANUARY AGENDA**

The agenda for the January 19<sup>th</sup> board meeting was reviewed. It will be sent out to chapter presidents on a blast email and posted on the PSE website. The board agenda for the Legislative Conference was reviewed. The agenda includes presentations by Marilyn Grey, Kim Cook, from SEIU 925, and Bob Moore, a pollster

#### **BOARD ASSESSMENT**

Last year's board performance goals were reviewed. The Executive Board will evaluate the progress towards achieving those goals and set new performance goals for the board based on this year's assessment comments.

#### **BOARD PERFORMANCE/EXPECTATIONS**

Zone Director expectations were discussed and aspects of their role were considered. Since the minimum requirement is to hold 2 meetings of the zone council a year, how is that reconciled with the average zone budget of \$4500? It was agreed that zone directors should be the key communicator in the zone, visit chapters and keep in regular communication with the legislative council and membership committee members. However, these duties are not reflected in the policy or bylaws. A request to review and strengthen this language will be made to both the Policy Review Committee and the Bylaws Committee with the goal of improving service to members.

#### **REAFFIRMATION VOTE**

The reaffirmation vote will be taken in 2009 and it is important to keep members informed about the benefits that the organization has experienced as a result of the affiliation with SEIU. Rick will develop a list of talking points, feature stories in the newspaper and the website and focus on the benefits of reaffirming our affiliation with SEIU.

#### **FINANCIAL REVIEW COMMITTEE**

The agendas for the committee and the board financial workshop were reviewed. The committee will discuss how to best use the budget excess from this past year. The board will be asked to approve budget adjustments to create an organizing department, account for the income and expenditures of the Public Relations campaign, and additional costs for the president's release time and the Executive Board meetings.

#### **AUDIT REPORTS**

While PSE has always required audit reports from chapter treasurers, there were some changes to the form this year to accommodate new IRS requirements. We will enforce that the reports be returned.

**IMPACT OF 4204**

Many districts are not at their maximum capacity for levies. Randy feels that districts will ask for more now that it only takes a majority vote to approve. It will be important that classified staff be on the levy committees since so many classified positions and funding comes from levy dollars.

**MAY LOBBYING DAYS**

CSEA invited PSE/SEIU 1948 to participate in their lobbying days in May in D.C. Decisions on who will attend this event will be made at a later date.

**DIRECTOR AND OFFICER LIABILITY INSURANCE**

It was pointed out that the bylaws only require the Executive Board be bonded. It has been PSE's practice for some time to bond the entire board and we will continue to do so.

Meeting adjourned at 3:00 pm.

Denise Busbin  
Secretary

George K. Dockins  
President