



## EXECUTIVE BOARD MINUTES

November 7, 2009

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State Office, Auburn WA

President Judi Owens called the meeting to order at 9:04 a.m. Present were Vice President Deborah Nutt, Secretary Denise Busbin, Treasurer B.C. Craig, Assistant Executive Director Anne Smyth, and Executive Assistant Vicky Ransom.

### **Meeting with Governor Gregoire**

Judi recapped yesterday's meeting with Governor Gregoire. The Governor allocated approximately one hour to meet with all SEIU local presidents and hear their priorities. The Governor then shared a report from the Office of Financial Management (OFM) detailing the 2009-11 budget picture. Judi will distribute copies of the OFM report to the full board.

### **Review January Board Meeting/Weekend Agenda**

The tentative agenda for the legislative weekend in Olympia was reviewed and discussed. Anne reminded us that, as set in the adopted budget, only essential staff will be at this year's legislative conference.

### **Personnel**

PSE advertised for an accounting technician and received over 100 applicants.

### **Convention**

There was a brief discussion regarding a logo and theme for this year's convention. A prototype will be available for board input at the legislative conference.

Judi described her goal of making this year's convention more interactive, allowing members to participate in and help guide the union's decisions. She has invited Local 925 members to participate in a workshop with our members.

Convention fees were discussed. Treasurer B.C. Craig suggested assessing the cost and fees for convention annually.

### **Communication**

Judi will continue to send the board bi-monthly emails to keep them up to date on the developing convention details and her other activities on behalf of the organization.

### **Approval of Board Minutes**

The process for approving the board minutes was reviewed and discussed. Denise and Vicky completed independent research of *Robert's Rules of Order* and agreed that our current approval process is supported by *Robert's Rules of Order*. Members of the executive board expressed their confidence with the current approval process.

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## Policy 1026; discuss 50 mile radius for board members

The president has the flexibility to authorize lodging when travel may be considered unsafe. Judi hopes board members consider the financial impact of requesting a room and do so only when necessary.

## SEIU Ethics Training for President & Secretary/Treasurer

The International requested all presidents and secretary/treasurers to participate in a two-day ethics training in Washington DC on February 9 and 10, 2010. The training will focus on the principles of financial oversight and accountability, and fostering an ethical culture in the organization. Judi and B.C. will attend.

## Committee Member Volunteers

Those members who signed up for a committee and were not selected to serve will receive a letter from Judi acknowledging their volunteerism. Judi wishes to ensure we attempt to use those volunteers in other ways.

## Review Policy 2005

The executive board will review Policy 2005-Executive Board, which has not been updated since 2006, and discuss any prospective changes at the February meeting.

Meeting adjourned 11:37 p.m.



Denise Busbin  
PSE State Secretary



Judi Owens  
PSE State President